

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held on Tuesday 9th January 2024 at 19.00

Present: Cllr A Hall, Cllr C Hall, Cllr Kirk (Chair) & Cllr Short.

In Attendance: Mrs A Livingstone (Clerk), Mr L Marley (Cemetery and Services superintendent)

24.1 Apologies for absence

Apologies were received from Cllr Baylin and Cllr Greenwell. Cllr Blackmore did not attend the meeting. Councillors approved the reasons for absence. Cllr Heather Moorhouse (NYC) had sent apologies for her absence.

24.2 Minutes from the Parish Council Meeting held on Tuesday 5th December 2023

24.2.1 It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 5 December 2023 as a true and accurate record. Minutes were signed by the Chair.

24.2.2 There were no matters arising from the minutes of the meeting.

24.3 Police Report

24.3.1 Report from North Yorkshire Police – 1st – 31st December 2023 -Anti-Social Behaviour: ASB Personal: 1, ASB Nuisance: 2, Arson/Criminal Damage: 4, Burglary: Residential: 1, 1 – attempted break in, Theft (including from shops): 1 – theft of fuel, Auto crime/SMV: 1, Violence Against the Person: 2, Other crimes:1. Total this period: 14. Sergeant Ross sent apologies that he had been unable to attend due to a fatal incident that evening.

24.4 Report from NYC Councillor – Cllr Moorhouse had given her apologies.

24.5 Allotments

24.5.1 For information - committee approved minutes from meeting 7.2.23, draft minutes 2.1.24.

24.5.2 Report and proposals from ABC Committee – A detailed report had been provided to Councillors and the following proposals were discussed.

RESOLVED: Approval of costs to be incurred by valuer, £750 - Approved.

RESOLVED: that subject to conditions within report, the Parish Council gives its consent for the inclusion of provision to facilitate the social prescribing of gardening, within the scope of the Community Ownership Fund application currently being prepared, on the basis outlined above and b) that the Parish Council delegates authority to the ABC Committee to evaluate whether or not the conditions have been adequately met to include provision in the COF application – Approved.

RESOLVED: a) that subject to conditions within report, the Parish Council gives its consent for the inclusion of provision for the creation of a Community Leisure Facility, as outlined (to at least the completion of Phase 1), within the scope of the Community Ownership Fund application currently being prepared. b) that subject to successfully purchasing the land, the GAPC gives its approval for up to three allotment plots being repurposed to a Community Leisure Area, with the scope of facilities not to exceed those documented herein plus the obtaining of planning consent in due course if required and c) that the Parish Council delegates authority to the ABC Committee to evaluate whether or not the conditions have been adequately met to include provision in the COF application. Cllr C Hall stated that North Yorkshire police had given full support to this proposal – Approved.

24.5.3 Councillors were informed of a high level of support from the community.

24.5.4 RESOLVED: To transfer the small balance in an unused Parish Council account to the main account and use the empty account for any payments to be made to support the Allotment Bid and to open a Just Giving account for donations. If a donor wished to have monies returned if the bid was unsuccessful a form would be made available for completion. Other monies donated would be used for the requirements of the ABC committee. Cllr C Hall informed that the Just Giving account could be used at a national level – Approved.

24.6 Biodiversity Policy –The Clerk had forwarded a proposed Biodiversity Policy. The information was discussed and it was agreed that the council had regard to conserving biodiversity and were identifying ways to integrate biodiversity when developing policies, managing the planning system and management of council activities. **RESOLVED:** It was agreed that a working party would be formed in Spring 2024.

24.7 Planning Matters

24.7.1 Planning applications – Consultation Responses. – Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB23/02366/FUL	Angrove Country Park – siting of two containers with canopy for maintenance/storage purposes	No planning objections
ZB23/02402/FUL	Wayside, 112 Newton Road – dropped kerb application	No planning objections
ZB23/02478/TPO	3 Swathmoor House, School Lane – works to 5 trees subject to TPO	No planning objections
NYM/2023/0852	Roseberry Topping – improvements to existing (permissive) footpath to summit, inc. realignments, drains and path restoration, plus temporary storage	No planning objections
22/01334/OUT	School Farm outline planning application – Site and committee meeting invite	Awaiting further correspondence

24.7.2 Planning decisions by LPA – Noted

Application ref / Address	Description of Works
ZB/02025/FUL	114 Newton Road – retrospective app for construction of raised patio with slabs and screening to back and sides – Granted
ZB23/01919/FUL	21 Captain Cooks Way – Demolition of existing out building and extension to existing kitchen – Granted
ZB23/02162/FUL	56 Guisborough Road – proposed porch to front – Granted
ZB23/02318/FUL	15 High Street – Demolition of existing conservatory and erect 2 storey extension to side and single extension to rear – Granted
ZB23/02101/FUL	5 Arthur Street – Construction of new garage roof – Granted
ZB23/02136/CAT	Low Green – works to trees in conservation area – Granted
ZB23/02125/FUL	14 Byemoor Avenue – replace existing carport – Granted
ZB23/02313/FUL - 1A Bridge Street	Revised Planning Application for: Loft Conversion., Two storey extension to rear of house, Single storey extension to side and rear of house, Porch to front elevation, Render full building. Application Granted

24.8 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

24.8.1 Correspondence for discussion

Residents	Concerns of potholes on road High Green in front of Richardson Hall and No 5 And Concerns of potholes road High Green (7-10 High Green) - The Chair informed that a high-class access was provided with an unadopted road. The rights of access for the homes around the Green was unknown. RESOLVED: GAPC Team to cold tarmac patch repair the potholes. Consideration of the access would be looked at in the future.
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24.8.2 Correspondence for Information-

From	For Information
Resident	Fallen tree near footbridge – Low Green – reported to Environment Agency
Resident	Query if GAPC had discussed Station Road application
Resident	Thanks sent to PC for restoring memorial bench
Resident	Memorial wording sent for plaque for new metal bench ordered for High Green
Cllr Moorhouse	Hambleton EVCP Update – awaiting new supplier for works to be continued
Resident	Rat infestation complaint and damage to wall, clarified to contact Public Health and confirmed PC did not undertake any work on wall
Resident	Enquiry for options for Ashes
Resident	Email stating disappointment with decision to cut hedge on Guisborough Road to one height
Marwood School	Email disappointment cannot use Low Green for stone project but will find alternative site
NYC	Planned road closure – Strikes Roundabout (section closed) – 19.2.24-11.3.24
Merritts Solicitors	Following query, confirmation that there had been no update from Taylor Wimpey solicitors
YLCA	D Day 80 th Anniversary information and Cllrs new log in details
Environment Agency	Confirmation of three areas with blockages reported, request for contact numbers
Resident	Concern with tree still blocking river Leven

24.9 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
24.9.1 Village Appearance	Grass cutting across village / facilities.	Grass cutting tender –to discuss and progress proposal, to discuss at end of meeting.
24.9.2 Parish Council facilities Van Hire	Lease agreement	The Clerk had been forwarded lease agreements which she felt did not accurately fit with a Parish Council application. It was agreed that the form should be completed as much as was possible including the correct designations of signatories. ACTION: Clerk
24.9.3 Benches	To continue maintenance	Maintenance continuing. New metal bench ordered for High Green and replacement plaque for Low green bench to be installed.
24.9.4 Allotments		To consider allotment gates being locked – to discuss at a later date. Cllr C Hall to discuss ideas for renovation and items to ensure the allotments are fit for purpose for the COF bid with Mr Marley. ACTION: Cllr C Hall
	Complaints received.	Complaints re rats and animal cruelty.
24.9.5 Facilities	Cemetery cost	New grave reservation form being compiled by M&B Rea. Still awaited. It was reminded that this was not for a deed, just offering a future option.
	Village Hall	Roof repairs being progressed.
24.9.6 Village events	Carols on the Green – 18.12.23	Thanks for the support were given to Great Ayton Brass Ensemble, Cleveland Mountain Rescue Team and Andy Snowden. The collection on the night for Action for Children raised £732.13.
	D Day 80 th	Mr Marley had been in discussion with Cleveland Mountain Rescue team

Item	Information	Action / Comments
	Anniversary	and would be progressing wood required for the event. Clerk to obtain details from Cllr Greenwell for the event including attendees and permissions required. ACTION: GAPC Team/Clerk
	Summer Village Fete	It was agreed that a planning working party meeting was to be held Tuesday 13 th February 2024 at 7pm at the Discovery Centre.
24.9.7 Update from Parish Council team		Wall discussed previously in front of Suggitts had debris removed– Councillors felt that due to heavy rainfall the wall had further deteriorated, and it was questioned if Cllr Moorhouse had been successful in identifying who was responsible for the wall. Clerk to progress. ACTION: Clerk Mole traps set near Tennis Club – Mr Marley informed that the moles were making a mess of the verges and as previously he had set traps. Cllr Moorhouse had informed him of complains regards the moles. Parish Councillors asked that this practice was discontinued. Mr Marley confirmed that the Fell Race event organisers had requested at the beginning of the race that the toilets were not used to clean boots etc as had been the practice the previous year and the toilets had remained clean.

24.10 Financial Reports 9th January 2024

24.10.1 Receipts and Payments for December 2023 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT

Receipts Monies received by cash, bank transfer or cheque

Paid From	Description	Date	Amount £
M&B Rea	Direct payment Nov fees	1.12.23	1915.00
Lords	Install headstone	6.12.23	125.00
Carols on the Green event	Cash Charity collection for Action for Children	20.12.23	732.13
M&B Rea	Direct payment - Dec fees	20.12.23	400.00
M&B Rea	Direct Payment - Dec fees – paid twice	22.12.23	400.00
Mrs T Ridsdale	Cash – Plaque for wall	2.1.24	50.00
			£3622.13

Payments Monies paid by cash, bank transfer, direct debit or cheque

Paid to	Description	Date	Amount £
Nat West	Bank charges	1.12.23	£11.55
North Yorkshire	charges for bin collection	1.12.23	£64.62
National Allotment Society	Annual membership for Local Authority	8.12.23	£67.00
Sam Turner & Sons	Stihl Petrol hedge trimmer	8.12.23	£256.49
Wave	Water bill 9.9.23 – 8.12.23 Toilet block	9.12.23	£253.04
Wave	Water bill 9.9.23 – 8.12.23 Cemetery	9.12.23	£19.53
Wave	Water bill 9.9.23 – 8.12.23 Allotments	9.12.23	£179.71
A Livingstone	Amazon fairy lights and batteries for Carols on the Green	11.12.23	£25.49
SSE Energy Solutions	Cemetery electric 2.11 – 30.11	12.12.23	£49.57
SSE Energy Solutions	High Green electric 5.11 – 30.11	12.12.23	£44.46

Sam Turner & Sons	Cable ties 200 x 4.8mm black	18.12.23	£15.95
Royal Oak Hotel	Drinks for band – Carols on the Green 15 no	18.12.23	£79.95
Gary Frankish	ground maintenance Dec	28.12.23	£920.00
Minster	Van rental 28 days x £21 + RFL 28 x£1	28.12.23	£739.20
A Livingstone	Feet First 2 large plaques for benches	30.12.23	£78.00
Alan Dale	Digging graves December	29.12.23	£375.00
Action for Children	Donation from the Carols on the Green event		£732.13
			£3911.69

24.10.2 To approve budget for 2024-2025

Councillors discussed the information received which documented the figures discussed at the working party meeting to enable the Parish Council to discharge duties for 2024/2025. It was queried if sufficient funding was included for the Play Park, this entry was looked at and it was hoped this was adequate for the coming year as the items from the RoSPA report had been taken into consideration. The Clerk advised that she would look for any grants available for purchase of play equipment. **ACTION: Clerk**

24.10.3 To agree precept required for 2024-2025 – RESOLVED: Following recent years precept not allowing adequate funds to cover the increases in utility bills, increased overall costs and increased salaries there was the requirement from detailed analysis to increase the precept to £185,000. Approved. **ACTION: Clerk**

24.10.4 The Clerk informed that there was the need to remove previous members of the Parish Council from the bank signatories, this was agreed and Mr Christopher Hall and Mr Richard Short confirmed they were happy to become signatories. This was approved. **ACTION: Clerk**

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Mr Marley left the meeting.

24.9.1 Grass cutting tender documents – A detailed report had been provided to Councillors and the following proposals were discussed. It was RESOLVED

1. That it is agreed by the GAPC that the existing supplier's tender be excluded for the above reasons. – Approved.
2. Councillors agreed that the GAPC team was already completing much of the work and subject to incremental internal annual costs being less than £20,000 that grass cutting services are taken in-house and that the Clerk is authorised to take necessary actions in this respect. – Approved.
3. That a review of grounds management for the cemetery be undertaken with recommendations being bought back to the GAPC – Approved.
4. That the Parish Clerk be authorised to obtain necessary HR advice and to then act accordingly – Approved.

Date approved for Annual Parish Meeting, 6.30pm on 7th May 2024 prior to the May meeting and a working party Budget meeting Tuesday 29th October at 7pm.

Next Meeting –Tuesday, 6th February 7pm at the Discovery Centre

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk